

## INFORMATION SERVICES

### BUDGET UNIT: NETWORK SERVICES (IAM ALL)

#### I. GENERAL PROGRAM STATEMENT

Information Services' Network Services Division provides countywide telephone, microwave, and radio services and the operation of related hardware, software and communications facilities, including a network of microwave sites.

#### II. BUDGET & WORKLOAD HISTORY

	<b>Actual 1999-00</b>	<b>Budget 2000-01</b>	<b>Actual 2000-01</b>	<b>Budget 2001-02</b>
Total Operating Expense	14,046,217	15,888,411	17,278,580	17,339,776
Total Revenue	17,761,074	15,888,411	18,016,309	17,339,776
Revenue Over(Under) Expense	3,714,857	-	737,729	-
Fixed Assets	1,449,604	2,496,526	3,783,549	2,574,845
Budgeted Staffing		119.1		118.1
<b><u>Workload Indicators</u></b>				
Service Calls	36,500	38,000	23,858	26,000
Radios	7,826	7,906	9,100	8,974
Telephone	19,473	18,400	18,949	19,000
Circuits	1,393	1,582	1,338	1,582

Operating expenses for this Internal Service Fund increased resulting from normal increased cost of doing business including cost increases on electronic and communication parts purchases, MOU salary changes and expanded workload of the new Information Technology (IT) Delivery Model. Revenues were over budget primarily because of increased long distance charges and service increases in adds, moves, and change requests from departments (wiring and phones).

#### III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

##### **STAFFING CHANGES**

With the implementation of the County IT Model the Network Services Internal Service Fund will support over 200 county personnel. This growth causes a need to establish an orderly alignment of management and supervisory support personnel. New positions included in the budget are 1 Assistant Chief of Network Services, 2 Network Analyst, 2 Network Services Supervisors, 1 Supervising Telephone Operator and 2 Special Project Leaders. These positions are necessary for organizational realignment to meet workload increases and these positions are funded by eliminating the funding of other positions, which will create an overall decrease of one budgeted staffing position.

##### **PROGRAM CHANGES**

Revenues increased \$1,451,365. This increase results comes from electronic repair service workload increases including parts and labor, increase in the number of phones in service and a decrease in revenue of \$60,000 from State aid for 911 services. The 911-service function was transferred to the County Fire Department.

## INFORMATION SERVICES

GROUP: Administrative / Executive Group  
DEPARTMENT: Information Services - Network Services  
FUND : Internal Service IAM ALL

FUNCTION: General  
ACTIVITY: Tele, Micrww, Radio

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<b><u>Appropriations</u></b>					
Salaries and Benefits	5,983,651	6,269,046	6,478,680	414,898	6,893,578
Services and Supplies	10,490,787	8,157,069	8,194,252	538,144	8,732,396
Central Computer	32,572	9,116	9,116		9,116
Other Charges	41,733	47,798	47,798	58,021	105,819
Transfers	5,991	62,382	62,382	328,121	390,503
Total Expenditure Authority	16,554,734	14,545,411	14,792,228	1,339,184	16,131,412
Depreciation	723,846	1,343,000	1,343,000	(134,636)	1,208,364
Total Operating Expense	17,278,580	15,888,411	16,135,228	1,204,548	17,339,776
<b><u>Revenue</u></b>					
Use of Money & Property	365	3,000	3,000	-	3,000
Current Services	17730463	15,825,411	16,072,228	1,264,548	17,336,776
State, Federal or Gov't Aid	40,075	60,000	60,000	(60,000)	-
Other Revenue	243,090	-	-	-	-
Other Financing Sources	2,316	-	-	-	-
Total Revenue	18,016,309	15,888,411	16,135,228	1,204,548	17,339,776
Revenue Over(Under) Exp	737,729	-	-	-	-
<b><u>Fixed Asset Exp</u></b>					
Vehicles	25,905				
Equipment	3,307,790	1,250,000	1,250,000	500,000	1,750,000
Equipment/Lease-Purchase	449,854	1,246,526	1,246,526	(421,681)	824,845
Total Fixed Assets	3,783,549	2,496,526	2,496,526	78,319	2,574,845
Budgeted Staffing		119.1	119.1	(1.0)	118.1

## INFORMATION SERVICES

### Total Changes Included in Board Approved Base Budget

#### Base Year Adjustments

<u>MOU/Inflation</u>	
Salaries and Benefits	209,634
Services and Supplies	37,183
Total Operation Expense Change	246,817
Total Revenue Change	246,817
Total Revenue Over/(Under)	-
Total 2000-01 Operating Expense	15,888,411
Total 2000-01 Revenue	15,888,411
Total 2000-01 Revenue Over/(Under)	-
Total Base Budget Operating Expense	16,135,228
Total Base Budget Revenue	16,135,228
Total Base Revenue Over(Under)	-

#### **Board Approved Changes to Base Budget**

Salaries and Benefits	414,898	Add 1 Asst. Chief of Network Services, 2 Special Project Leaders, 2 Network Analysts, 2 Network Supvs, 1 Multi-Media Coordinator and 1 Supvg Telephone Operator. Decrease 3 Help desk technicians transferred to Customer Service Division, decrease funding
	<u>414,898</u>	
Services and Supplies	501,572	Increase in Phone Company Services
	<u>36,572</u>	Increase in COWCAP
	<u>538,144</u>	Interest cost for replacement equipment lease-purchase loans
Other Charges	<u>58,021</u>	Interest cost for replacement equipment lease-purchase loans
Transfers	(144,297)	Decrease in ISD administrative cost allocation to Network Services due to cost adjustments.
	<u>472,418</u>	Access charges to the general fund for 800Mhz Radio system now shown as a revenue, GASB 34.
	<u>328,121</u>	
Total Expenditure Authority	<u>1,339,184</u>	
Depreciation	<u>(134,636)</u>	
Total Operating Expense	<u>1,204,548</u>	
Revenues	472,418	Accounting change for general fund access charges, GASB 34.
	(60,000)	Decrease in State aide for 911 Services. Transferred to Fire Dept.
	226,969	Increased Revenue for Billable telephone, and Circuits & Rack Space.
	197,068	Increased Revenue for billable labor hours, and revenue from parts sales.
	368,093	Increased Revenue for Access Billing on Radio System and electronic maintenance services.
Total Revenue	<u>1,204,548</u>	
Revenue Over/(Under) Exp	<u>-</u>	
<u>Fixed Assets Expense</u>		
Equipment	500,000	Replacement cost of telephone and network equipment
Lease Purchase	(421,681)	Reduction in principal payments for fully repaid loans
	<u>78,319</u>	